

**PARENT / GUARDIAN PARTICIPATION IN FEDERAL PROGRAMS – TITLE 1**

All schools operating Title 1 programs will follow the procedures below to ensure adequate opportunity for parents to participate in the design and implementation of the program. Methods for carrying out each procedure will vary depending in each school's system for communicating with parents.

1. Notify each child's parents in a timely fashion that the child has been selected to participate in Title 1. The student criteria for participation should also be addressed.
2. Inform each child's parent of the specific instructional objectives for his/her child.
3. Report on student progress.
4. Establish conferences between individual parents and teachers.
5. Provide materials and suggestions to parents to assist them to promote the education of their children within the home.
6. Provide timely information concerning the Title 1 program including, for example, program plans and evaluations.
7. Solicit parents' suggestions in the planning, development, and operation of the program.
8. Facilitate volunteer or paid parent participation in school activities.
9. Designate parent representatives to the District Advisory Committee.
10. Convene an annual public meeting to which all parents of Title 1 students are invited. The purpose of the meeting will be:
  - a. To involve parents in discussion regarding the design and implementation of the Title 1 program and
  - b. To receive input from parents and
  - c. To provide parents an opportunity to establish mechanisms for maintaining ongoing communication among parents, teachers, and the district.